



कार्यालय जिला परियोजना लाईवलीहुड कॉलेज सुकमा
जिला - सुकमा (छ.ग.)



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Office Phone No. 07864-284018,

क्रमांक/1350/DPLCS-/2017-18

सुकमा, दिनांक 06.../07../2017

--: निविदा आमंत्रण :-

लाईवलीहुड कॉलेज सुकमा में DCA कोर्स में प्रशिक्षण प्रदाय करने वाली मान्यता प्राप्त संस्थानों /ईकाईयों से मुहरबंद निविदा आमंत्रित की जाती है। निविदा प्रारूप कार्यालय कलेक्टर, शाखा लाईवलीहुड कॉलेज, सुकमा, जिला सुकमा के कार्यालय में आवेदन प्रस्तुत कर 1000/- डिमांड ड्राफ्ट, चेयरमेन, लाईवलीहुड कॉलेज सुकमा के नाम से भुगतान कर कार्यालयीन दिवस में प्राप्त की जा सकती है। दिनांक 26/07/2017 तक चेयरमेन लाईवलीहुड कॉलेज सुकमा के कार्यालय में DETAILED PROJECT DESCRIPTION WITH TECHNICAL AND FINANCIAL PROPOSAL सीलबंद जमा की जा सकती है, एवं दिनांक 26/07/2017 समय 3:00 बजे अपरान्ह समिति के समक्ष संस्था को Power point presentation देना अनिवार्य होगा।

01. निविदा प्रारूप प्राप्त करने की अंतिम तिथि :- 25/07/2017
02. निविदा जमा करने की अंतिम तिथि :- 26/07/2017 को पूर्वान्ह 12:00 बजे तक
03. निविदा खोलने की अंतिम तिथि व समय :- 26/07/2017 को 03 बजे

निविदा की अधिक जानकारी/नियम एवं शर्तें कार्यालय कलेक्टर/जिला पंचायत सुकमा, के नोटिस बोर्ड एवं जिले के वेब साईट www.sukma.gov.in पर उपलब्ध है।

डायरेक्टर

लाईवलीहुड कॉलेज सुकमा
जिला - सुकमा (छ.ग.)

**TENDER DOCUMENT FOR PROVIDING TRAINING CENTRES AND
CONDUCTION TRAINING IN GOVERNMENT ADDLIATED /CERTIFIED DCA
COURSE FOR LIVELIHOOD COLLEGE, SUKMA, DIST-SUKMA.**

GENERAL INSTRUCTION

1. The Tender shall be submitted in TWO PARTS(Part-I and Part-II) in two separate sealed envelope. Part –I shall contain the General terms and condition (except the Price Bid), supporting documents etc. and Earnest Money Deposit (EMD) and Part-II shall contain only the Price Bid.
2. The separate envelopes containing Part-I and Part-II should be sealed and Super scribed in bold Letters as follows:

“PART –I OF TENDER NO. 1350 Livelihood college /tender/ 2017-18, Sukma DARED 06/07/2017
----- FOR PROVIDING TRAINING IN GOVERNMENT AFFILIATED /CERTIFIED DCA
COURSE –DUE DATE --26-07-2017-----” “PART-II(PRICE BID) OF TENDER No.-----
1350-----Livelihood college /tender/2017-18 Sukma DATED 06/07/2017..FOR
PROVIDING TRAINING IN GOVERNMENT AFFILIATED / CERTIFIED DCA COURSE- DUE
DATE : 26/07/2017-----”

3. The Tender, prepared in two parts as above, duly signed and sealed, should be addressed to the Chairman Livelihood college Sukma , so as to reach his office at or before at or before 3 PM on...../07/2017 Livelihood college Sukma will not be responsible for any delay, loss or on-receipt of tender documents sent by post/speed post/courier etc.
4. The contractor shall quote the rate per head for each of the course inclusive of all applicable taxes and overheads. The bill with attendance summary will be submitted before 5th of the following month and will be settled within ten days.
The rate quoted shall be firm throughout the contract period and there shall be no upward revision of the same for same for any reason whatsoever . Income Tax and / or any other tax as applicable will be deducted from the bill.
5. Part-I of the tender will be opened on 26../07/2017 at 3:00 PM and eligibility of the renderers for consideration of their Price Bid ascertained. Upon scrutiny of Part-I of the tenders, the Price Bids (Part-II) of Only those tenders who meet the minimum eligibility criteria, laid down hereinafter, shall be opened on the specified date, which will be intimated separately.
6. Part-I of the tender should be accompanied by (1.) Demand Draft for Rs. 26000/ (Rupees Twenty six Thousand only) towards EMD, drawn in favor of chairman, Livelihood college Sukma , Punjab National bank Sukma. (2) Tin Number. (3) Pan Number. (4) Audit Report last 2Years. (5) Registration Number. (6) Experience 2 years. The EMD in any form other than Demand Draft will not be accepted, and will not carry any interest thereon. Tenders without EMD will be summarily rejected.



7. the tender shall be valid for a period of twelve months from the date of issue of work. Once quoted, the tender shall not make any subsequent price changes, whether resulting or arising out of any technical/ commercial clarification sought regarding the tender, even if any deviation or exclusion may be specifically stated in the tender. Such price changes shall render the tender liable for rejection.

8. The tenders should fulfill the following pre-qualification criteria and should enclose -attested copies of relevant documents along with Part-I of the tender in order to ascertain their eligibility for consideration of their Price Bids (Part-II of tender)

Pre-qualification Criteria.

i) The tender should have good financial standing (Prof including the copies of the audited statement of accounts for the past 3 years should be produced) and should be in the area of providing It training Services at least for the last three years.

The tender should have adequate training infrastructure and facilities and qualified faculty and sub support staff for the respective courses at the respective Location and the address and contact detail of the centers should be mentioned in the tender.

ii) A copy of the Registration Certificate if the firm with University need to be attached eith Part-I of the Tender.

a. Teaching Staff for the Training & there expertise in training field.

b. Placement record of the firm & Different Placement tie up of the firm.

c. Technical Knowledge & competency in IT field of the firm.

d. Study material provided by the firm.

e. Extra curriculum & other facilities provided by the firm while training.

iii) The tender must have Permanent Account Number (PAN) provided under the Income Tax Act.

iv) The tender must have Service Tax Registration from Central Excise.

v) The tender shall submit documentary evidence in respect of all the above Requirement along with Part-I of the tender.

vi) The tender shall submit documentary evidence in respect of all the above Requirement along with Part-I of the tender.

9. The Organization have to submit documentary evidence in respect of all the above Requirement along with Part- I the Tender.

10. There will be no revision of the tendered rate on any ground during the entire tenure of the contract, The tenders shall, therefore, make provision for all statutory liabilities applicable to them and eventual increases, if any, while quoting.

11. Incomplete tenders and tenders not fulfilling the above requirements fully/partially will not be considered for further processing.

12. The Tender Date of and time of opening of Bid. Information will be put on Notice board of the office.
13. If rate quoted by the agency is very less than the standard project cost it is essential to deposit the extra performance guarantee @ 5% of the total project cost.
14. Maintenance charge (around Rs. 8000 per month) will be charged from the agency at the discretion of chairman Livelihood College Sukma.
15. The Director Livelihood college Sukma reserves the right to accept or reject any all tenders, change in terms and conditions, in whole or part without assigning and reason therefore.
16. All disputes or differences arising out of the contract shall be subject to the jurisdiction of the court at C.E.O. Zila panchayat only, to the exclusion of all other courts. I/We have read (a) THE "General Instruction" and (b) Pre-qualification Criteria & Other Terms and Condition of Tender and same are acceptable to me/us.



Director

District Project Livelihood Collage Sukma
Dist. - Sukma (C.G.)